



## SUBMISSION GUIDELINES

1. To enter you must be an Australian resident.
2. You must be 18 years of age or over.
3. You must be an unpublished writer (publication in the form of an anthology, scholarly reference book, literary journal or self-publishing venture does not exclude you from entering). If you have previously self-published, your entry must be a new, unpublished work.
4. Writers who have had a full-length work published by a commercial publishing house cannot be considered.
5. The work submitted needs to be either a work of adult fiction or adult narrative non-fiction (poetry, plays, practical non-fiction or works for children are not eligible).
6. Writers who submitted an entry to the 2015 or 2016 Richell Prize are encouraged to apply again, but must not make an identical submission. If the submission contains material from a previous entry in The Richell Prize it must be significantly reworked for inclusion in this year's prize.
7. Submissions close on 3<sup>rd</sup> July 2017 at 11:59 pm (AEST). Entries submitted after the closing date will not be considered.
8. Entries must be submitted using the online form on The Emerging Writers' Festival (EWF) website.
9. Manuscripts must be submitted as PDFs, set up as an A4 double-spaced document in 12 pt Roman font with 3 cm margins and page numbers on each page.
10. Entries must comprise the first three chapters of the work, with a maximum word length of 20,000 words, together with a synopsis (that includes a chapter breakdown) of no more than two (2) A4 pages of the rest of the work, and all entrants must have the intention to finish the manuscript.
11. Only one entry per person will be accepted.
12. Entries should be accompanied by a list of any writing courses you have participated in and any writing prizes that you have won, but the lack of either of these will not make you ineligible to enter.
13. The decision of the judges is final. The judges will not enter into any correspondence and no individual feedback will be provided to entrants.
14. By submitting your entry you agree to the Prize Terms & Conditions.

## TERMS & CONDITIONS

1. The Submission Guidelines form part of the Terms & Conditions.
2. By entering the Richell Prize you opt-in to the marketing database of Emerging Writers Festival Inc ("EWF") and agree to receive marketing information from it. You may opt-out of its marketing database at any time.
3. You warrant that your entry: a. is your own original work; b. is not defamatory; c. does not infringe any existing copyright or licence or any other third-party rights; d. does not contain any material in breach of official secrets, confidentiality obligations or any other laws; e. does not invade any individual's rights of privacy; and f. all statements in the manuscript purporting to be facts are true.

4. You warrant that: a. you have full power to enter the Richell Prize; b. you are the sole author and owner of all the copyright in your entry; and c. the material entered has not been previously licensed for exclusive use in any form in any territory.

5. The copyright in your entry shall remain your intellectual property, and your moral rights as a creator will be recognised and respected.

6. By entering, you grant Hachette Australia Pty Ltd (“Hachette Australia”) the right to use, reproduce, publish and communicate the work submitted and to authorise its use, reproduction, publication and communication in connection with The Richell Prize for Emerging Writers, in all languages anywhere non-exclusively throughout the world.

7. If your entry is shortlisted, you grant Hachette Australia permission to use all or any part of your entry for the purpose of announcing or promoting you as either a shortlisted or winning entrant, or to promote the Prize itself. Should Hachette wish to publish your work, you agree to negotiate in good faith with Hachette Australia to publish the work on reasonable commercial terms, and not to offer it to another publisher unless or until such good faith negotiations have taken place.

8. If your entry wins: a. you grant Hachette Australia permission to authorise the publishers of The Guardian Australia (“The Guardian”) to publish an extract of up to 1,500 words from the first chapter of your entry (“the Extract”) in The Guardian’s website and the website of its parent United Kingdom company; b. you agree to work in good faith with Hachette Australia to ensure the Extract is suitable for publication by The Guardian; and c. once you complete your entry to a publishable standard, and should Hachette wish to publish your work, you agree to negotiate in good faith with Hachette Australia to publish the work on reasonable commercial terms, and not to offer it to another publisher unless or until such good faith negotiations have taken place.

9. Hachette Australia will have the first option to consider the finished winning work and finished shortlisted entries for publication. Hachette Australia will have 3 months in which to exercise this option from the date of submission of the finished works. Should Hachette wish to publish your work, you agree to negotiate in good faith with Hachette Australia to publish the work on reasonable commercial terms, and not to offer it to another publisher unless or until such good faith negotiations have taken place.

10. If the judges believe that there are two works of equal merit they reserve the right to divide the prize money equally. In this instance, Hachette Australia will provide a mentorship program to both winners.

11. The judges may decide not to award the Prize if they do not believe any of the entries are of a high enough standard.

12. The shortlist will be announced on the EWF website, and shortlisted entrants will be notified that they have been shortlisted by COB 2<sup>nd</sup> October 2017.

13. The winner will be announced at an event in Sydney on 1<sup>st</sup> November 2017.

14. The winner will be required to take part in events and media activities to promote the Prize.

15. Shortlisted entrants also agree to take part in events and media activities to promote the Prize.

16. If an entrant’s work is the winner of any other prize, or is accepted for publication prior to the announcement of the Richell Prize, the entrant must notify the EWF in writing as soon as possible, and their work will be ineligible for the Prize and withdrawn from the judging process.